

# ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

## MINUTES OF THE MEETING (ADVISORY) HELD ON ZOOM ON TUESDAY 25 MAY 2021 AT 7.30PM

**PRESENT:** Councillors Rod Head, Matthew Gerrard, Ann Lyons and Andy Millard.  
Martin Rye (non-voting co-opted member of the Committee).

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), Chairman of the Parish Council Diane Bratt, Chris Wardley (Project Manager for the Milton Road Community Building Project) and three members of the public.

**APOLOGIES:** Parish Councillor Laura Walker submitted her apologies because she was at work, the apologies were accepted and the absence authorised.

Mike Wasley (Oxfordshire County Council) and Jonathan White (non-voting co-opted member of the Committee) also submitted their apologies.

**1/21 Appointment of Chairman 2021/2022** – Martin Rye asked for nominations for the position of Chairman for 2021/2022.

**Recommended** that Councillor Matthew Gerrard be appointed as Chairman for 2021/2022.

**2/21 Declarations of Interest**

Minute Number 6/21 – Traffic Calming – Councillor Matthew Gerrard declared an interest in this item because a family friend worked as a sub-contractor for Oxfordshire County Council.

**3/21 Minutes** – Prior to the meeting, the minutes of the meetings held 23 March 2021 & 26 January 2021 had been circulated to the Committee.

**Recommended** that the minutes of the meetings held on 26 January 2021 and 23 March 2021 be approved.

**4/21 Matters Arising** – There were no matters arising, however Martin Rye reported that he was still working on obtaining the planters for the closure of the western arm of the Horn Hill Road/Milton Road junction.

**5/21 Open Forum** – A resident addressed the meeting with regard to flooding on Berry Hill Road. He had reported these issues to the County Council but no progress had been made. The Clerk offered to follow this up with the County Council, if the resident sent the relevant information to her. **Action TG**

A resident addressed the Parish Council with regard to alleged drainage issues from the Milton Road site. This query had been addressed numerous times previously. The Chairman agreed to meet with the resident to discuss this further. **Action MG**

The Chairman thanked all the residents for their comments.

**6/21 Traffic Calming** – Martin Rye reported that work to build the chicanes on Berry Hill Road and Milton Road was still scheduled to start on 28 June 2021. In addition, the work to temporarily close the western arm of the Horn Hill Road/Milton Road junction (by the oak tree) would also start at the same time. The County Council was also about to start a consultation process with those residents who lived in the immediate vicinity of the junction.

There was a discussion about the point of contact during the works and these would be Chris Wardley and Councillor Diane Bratt.

With regard to the proposal for gateways at the entrance to the village on Oxford Road, it was agreed that this should be progressed.

**Recommended** that:

1) the report be noted;

## ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

- 2) the gateways at the entrance to the village on Oxford Road (near to Duchess Bridge) be progressed; **Action MW/JW**
- 3) Mike Wasley be contacted for progress reports on yellow line painting at the junction of the A4260/The Rise; and **Action TG**
- 4) Councillor Diane Bratt and Chris Wardley be the points of contact during the installation of the chicanes, the closure of the western arm of the Horn Hill Road/Milton Road junction and the construction of the entrance to the Milton Road field.

**7/21 Drainage** – Martin Rye reported that works to address the drainage issues on Oxford Road had commenced and the contractors were approximately half way through the works.

**Recommended** that:

- 1) the report be noted;
- 2) Cancer Research be contacted again with regard to clearing their ditches on Banbury Road (A4260); and **Action TG**
- 3) the County Council be contacted with regard to clearing of the gullies on Banbury Road. **Action TG**

**8/21 Date of Next Meeting** – Thursday 15 July 2021 at 7.30pm. Venue TBC.

Councillor Diane Bratt proposed a vote of thanks to Martin Rye for all his work on the Committee as Chairman and for all of his efforts on the traffic calming project in the village.

(Meeting closed at 8.15pm)

---

Chairman  
15 July 2021